



Fox Cities Sheet Metal, Inc
1309 N Summit St.
Appleton, WI
920-734-8635
Fcs56@gmail.com

Job Title: Sheet Metal Assistant

Location: Fox Cities Sheet Metal, Inc (in-person)

Website: foxcitiessheetmetal.com

Email: fcs56@gmail.com

Hourly Rate: \$22–\$25 per hour (with potential for annual performance-based increases)

Position Type: Full-Time

Start Date: 4/16/2025

Travel: Approximately 40% travel to local jobsites

Who are we?

Fox Cities Sheet Metal (FCSM), established in 1956, has a rich history of excellence in sheet metal fabrication, passed down through generations of skilled tradesmen. Over the years, we've built strong relationships with general contractors in construction, roofing, metal buildings, and building restoration. We've also had the privilege of working with commercial building owners, maintenance technicians, and both public and private sector clients on custom fabrication projects.

At FCSM, we take pride in continuing the tradition of high-quality work and the valued relationships that have been entrusted to us. We're looking for motivated individuals to join our team as Apprentice Sheet Metal Fabricators, where you'll learn from experienced professionals and develop skills that will last a lifetime.

We're proud to be a small shop with fewer than five employees, offering the opportunity to work on large projects while receiving personalized, one-on-one training to refine and develop your skills. If you're ready to be a part of a company that values craftsmanship, relationships, and satisfying hard work, we'd love to hear from you!

Job Overview:

The **Sheet Metal Assistant** will support experienced fabricators and installers in both the shop and on jobsites. You'll help cut, form, and assemble sheet metal components in our fabrication shop, and assist in delivering and installing finished products in the field. If you enjoy hands-on work, take pride in precision, and are ready to learn a trade that blends technical skills with physical activity, this could be the job for you.

Key Responsibilities:

In the Shop:

- Assist in cutting, bending, and forming sheet metal components based on specifications or technical drawings
- Operate a variety of fabrication tools and machinery safely and effectively
- Help with welding, soldering, and assembling fabricated pieces
- Keep the workspace clean and organized

On the Jobsite:

- Assist with transporting materials and finished components to job locations
- Support the installation of sheet metal systems on commercial buildings, including roofing, flashing, ductwork, and architectural features
- Work safely on ladders, scaffolding, and rooftops as needed



- Follow on-site safety procedures and work closely with sheet metal journeymen and senior installers
- Load and unload tools, equipment, and materials from company vehicles

Qualifications:

- High school diploma or equivalent
- Strong interest in sheet metal work, construction, or mechanical trades
- Ability to perform physical work, including regularly lifting 50+ lbs, climbing ladders, and working outdoors in various conditions
- Willingness to work in both indoor and outdoor environments
- Basic math and measurement skills (ability to read a tape measure is required)
- Strong attention to detail and safety awareness
- Positive attitude and the ability to follow instructions and learn on the job
- Valid driver's license
- Experience on construction sites or with installation work is helpful, but not required

Benefits:

- Competitive starting pay with potential for performance-based raises
- Hands-on training in both shop and fieldwork
- Career advancement opportunities within the company
- Small team environment with personalized mentorship
- Exposure to a wide variety of commercial projects

How to Apply:

If you're ready to build real-world skills and be part of a company that values craftsmanship and hard work, we'd love to hear from you. Please submit online or via email your resume and a brief cover letter telling us why you're interested in the **Sheet Metal Assistant** position.

Fox Cities Sheet Metal, Inc is an Equal Opportunity Employer.